

CITY OF LAGUNA HILLS PRESENTS

# FIRST ANNUAL HERITAGE DAY

## Art on the Town Green

### Artisan Festival Application Form

Sunday, 10.2.22 @ 12-6 pm

Laguna Hills Community Center & Sports Complex 25555 Alicia Parkway

We are pleased to invite you to apply for the Art on the Town Green Artisan Festival at our First Annual Heritage Day presented by the City of Laguna Hills! We will be accepting a total of approximately 15 artists and craftspeople with original, juried work. Our Heritage Day is a single day event and all artisans must participate from 12 pm to 6 pm, with load in at 9:30 am and set up complete by 11:00 am. Tear down begins only after 6 pm.

**DEADLINE: Submit your application with photos by 5 pm on August 31. Jury results by September 9. Payment and completed City of Laguna Hills Athletic Fields/Park Use Application and Permit must be received by September 15.**

Artist Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Telephone: \_\_\_\_\_

Website: \_\_\_\_\_

In submitting this application, I have read and agree to all of the rules and regulations pertaining to and governing Heritage Day and hereby declare and affirm that any and all work I exhibit has been personally hand-produced by the undersigned. I submit my work to be exhibited at my own risk and will not hold Heritage Day, City of Laguna Hills, The Lukes Network, LLC or any of its agents or representatives liable for loss or damages. If I do not comply with the rules, regulations and procedures of Heritage Day, I agree that I may be removed from the show without a refund of my application fee. I understand that there will be no refunds for exhibitor cancellation within 30 days of Heritage Day, nor will there be refunds or credits due to the cancellation or reduction of event hours resulting from acts of God or situations beyond the control of the City of Laguna Hills and/or The Lukes Network, LLC.

Signature: \_\_\_\_\_

Category: Oil/Acrylics  Watercolor  Drawing  Sculpture  Photography  Ceramics  Jewelry/Metals  Glass  Wood  Mixed Media  Other (Please describe) \_\_\_\_\_ **FEE: \$150.00**

**Images:** Along with the application, please provide at least three clear images (.jpeg format) representing the body of work to be exhibited. If possible, please also provide an image of your booth.

**Instructions:** Complete and sign the application form by and mail your check upon approval of your application to City of Laguna Hills, c/o The Lukes Network, LLC, 27068 La Paz Road, #820, Aliso Viejo, CA 92656.

To preserve the authenticity of the work of our artisans, the Art on the Town Green at Heritage Day is open only to **original items** created by the exhibitor. If you plan to sell products that you do not make, please **DO NOT APPLY**. You may, however, submit a separate application for a vendor booth for our Expo at Central Park. Please do not attempt to supplement your handcrafted inventory with commercial or manufactured items, as you will be kindly asked to remove them. **Any exhibitor found selling items not made by them may be asked to leave the show with no refund of the entry fee.** The quality of your photo presentation is important since our Art on the Town Green is juried from the photos and the descriptions you provide in this application. **Decisions of the jury are final and will be communicated by September 9. Checks payable to City of Laguna Hills must be received by September 15.** We reserve the right to refuse entrance to any exhibitor whose work is not approved by the jury. The following items are not permitted: imported goods, commercially manufactured goods, resale items, items assembled from kits or any mass-produced goods.

Thank you for your interest in Art on the Town Green at Heritage Day!

**SPONSORSHIP & UNDERWRITING  
OPPORTUNITIES AVAILABLE**

Heritage Day Contact: **THE LUKES NETWORK, LLC**  
Jay Lukes | Outreach & Sponsorship Manager  
949.427.0623 [info@thelukesnetwork.com](mailto:info@thelukesnetwork.com)  
[www.lagunahillsheritageday.com](http://www.lagunahillsheritageday.com)

Internal Only

Date App Received: \_\_\_/\_\_\_/\_\_\_

By: \_\_\_\_\_

Date Jury Result Given: \_\_\_/\_\_\_/\_\_\_

By: \_\_\_\_\_

Date Fee Received: \_\_\_/\_\_\_/\_\_\_

Check No: \_\_\_\_\_

By: \_\_\_\_\_



# Athletic Fields/Park Use Application and Permit - City of Laguna Hills

## Application & Permit for Athletic Field/Park Use. Please type or print neatly.

Applicant: \_\_\_\_\_ Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: Home ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Non-profit IRS #: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

## EVENT INFORMATION



Participation in City of Laguna Hills Heritage Day, October 2, 2022

Field Use/Park Use	Date	Day	Time In Includes set-up time	Time Out Includes clean-up time	For Office Use Only		
Community Center & Sports Complex	10/2/22	Sun.					

**Indemnification:** Applicant hereby agrees to defend, indemnify and hold harmless the City of Laguna Hills, and their council members, officers, staff, employees, servants, attorneys, and agents (hereinafter collectively the "City Representatives") from and against any and all claims, demands, expenses, liabilities, disputes, rights, remedies, and causes of action of every kind and nature whatsoever, including attorney's fees (hereinafter collectively "Claims") asserted by anyone including any person, entity, or governmental agency, which Claims arise from, or in any way relate to: (a) the proposed use of City premises or facilities; (b) the event described herein; (c) service or use of alcoholic beverages, if any; or (d) any acts or omissions of Applicant or Applicant's officers, employees, volunteers, invitees, or guests, or any participant in the proposed event. This provision applies regardless of any active or passive negligent act or omission of City Representatives but does not apply to the extent the Claims are caused by the gross negligence or willful or wanton misconduct of City Representatives. This Indemnification applies even if insurance is required.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

### For Office Use Only

Insurance Required? Yes  No  Ins. Certificate #: \_\_\_\_\_  
 Deposit Due Date: \_\_\_\_\_  
 Tax Form Required? Yes  No  Received:  Date: \_\_\_\_\_  
 Final Payment Due: \_\_\_\_\_  
 Deposit Refund: \_\_\_\_\_

Application: Approved Denied Supervisor: \_\_\_\_\_ Reason: \_\_\_\_\_  
 Reservation Type: RNP  RP  NRNP  NRP  COMM