



# CITY OF LAGUNA HILLS

*City Manager*

## OFFICE OF THE CITY MANAGER/DIRECTOR OF EMERGENCY SERVICES

### Executive Orders

**Pursuant to Proclamation No. 20-03-18-01  
Declaring the Existence of a Local Emergency**

**RE: NOVEL CORONAVIRUS, COVID-19**

**Issue Date: May 18, 2020**

On March 18, 2020, in my capacity as the Director of Emergency Services (LHMC 2-32.060), I issued Proclamation 20-03-18-01 Declaring the Existence of a Local Emergency in response to severe public health concerns and economic impacts relating to the COVID-19 pandemic. The novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan, Hubei Province, China in December 2019. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a significant public health threat, and States of Emergency have been declared by the County of Orange, the State of California and the federal government of the United States. On March 19, 2020, California Governor Gavin Newsom issued Executive Order N-33-20, which bans gatherings, public and private, and orders residents to stay at home at their place of residence except as needed to maintain continuity of operations of the federal critical infrastructure sectors, as defined, in order to mitigate the impact of COVID-19. Executive Order N-33-20 is enforceable pursuant to California law per Government Code Section 8665.

In order to comply with all applicable Public Health and Executive Orders and to protect public health in the City of Laguna Hills, the following Executive Orders are in effect until further notice:

21. All recreation programs and activities, including facility reservations/rentals, are canceled through September 10, 2020. Consequently, the following part-time employees covered by Resolution No. 2018-06-26-02 are furloughed, effective May 25, 2020, indefinitely: Community Services Leader I, Community Services Leader II, and Part-time Receptionist.

22. Existing full-time employees in the Community Services Department will be transitioned to the newly-established Coronavirus Recovery Team and hereby deemed essential. These designated employees are David Reynolds, Daniel Meehan, Todd Smyser, Matt Durham, and Kaylie McDonald.

Additional Executive Orders may be issued at any time relating to this public health emergency. Additional Executive Orders are cumulative, and do not negate or reverse these Executive Orders contained herein unless explicitly stated.



Donald J. White  
Director of Emergency Services/City Manager

Cc:

Mayor and City Council  
Greg Simonian, City Attorney  
Kenneth Rosenfield, Public Works Director/City Engineer  
Melissa Au-Yeung, Deputy City Manager  
David Reynolds, Deputy City Manager  
David Chantarangsu, Community Services Director  
Janice Reyes, Finance Director  
Matthew Stiverson, Police Chief