



CONSTRUCTION AND DEMOLITION WASTE RECYCLING AND DISPOSAL REPORT SUMMARY

Please complete the following form for construction and demolition materials produced as a result of work performed in the City of Laguna Hills. The City's franchised waste hauler, CR&R, will provide assistance to applicants in developing and implementing a Waste Reduction and Recycling Plan. CR&R's phone number is (877) 728-0446. Should you have any questions regarding this form, or the C&D Waste Recycling Program, please call the City of Laguna Hills at (949) 707-2670.

1. Project & Applicant Info.

Owner's Name: _____ Date: _____

Project Address: _____

Owner Telephone: _____

Contractor Name: _____

Contractor Contact name: _____

Contractor Telephone: _____

Approximate Square Footage of Project: _____
(cubic yards for encroachment permits)

Demolition Dates: Start _____ End _____

Construction Dates: Start _____ End _____

2. Description of Diversion Plan

CR&R bins and/or roll-off boxes were used to handle C&D waste (Skip #3 and go to #4 on this form)

If CR&R bins and/or roll-off boxes were not used to handle your project's C&D waste, please briefly state below how waste materials were handled at your job site to ensure salvage/reuse or recycling and go to #3 on this form.

3. Material Handling Summary

Please complete the worksheet on page 3 that will help identify the types of materials, quantities, and how the waste material were reduced, recycled or disposed at your project site. For this summary report, use the actual quantities, based on weight tags, gate receipts, or other documentation. Material quantities should be calculated in tons and use the attached Materials Conversion Worksheet for conversion factors. Fill in the diversion percentage calculated in Section F on page 3 on line 3a below.

3a. Diversion Percentage Actual from Section F. on (pg. 3): _____%

3b. Is the percentage listed in 4a above greater than or equal to 65%? YES NO

3c. If NO, explain why: _____

4. Verification

- 4a. Attach weight slips or other records of measurement from recycling companies that show actual tonnage of diverted materials if CR&R was **not** used to handle your project's C&D waste.
- 4b. Attach copies of invoices from CR&R that exhibit the use of CR&R bins and/or roll-off boxes for the collection of your project's C&D waste if CR&R was used to handle your project's C&D waste.
- 4c. "To the best of my knowledge, the reported tonnage and diversion percentage are an accurate representation of the disposition of the construction and demolition materials generated and diverted from this project site. I understand the City may audit disposal and recycling documentation related to this survey."

Print Name: _____ Signature: _____

Date: _____

5. Deposit to be refunded to:

Applicant name _____

Applicant address _____

Applicant telephone _____

****FOR CITY USE ONLY****

Report Summary Approval Status:

- Approved
- Good Faith
- Further explanation needed (see attached)
- Denied

Security Deposit:

- Full Refund
- No Refund
- Partial Refund: Amount \$ _____

Comments:

Reviewed By: _____ Signature: _____

Date: _____

Material Handling Summary Worksheet

Column A: List Actual Quantities of waste for each material type (in tons). To convert yards to tons, use the attached Materials Conversion Worksheet

Columns B, C, D: List actual quantities reused, recycled, or disposed based on Column A quantities.

Column E: State the name of all vendors or facilities used to reuse, recycle or dispose of materials listed. See example below for cases where more than one facility was used for a particular material type.

Column Totals: Add up all material quantities for each column.

Row F. Calculate the actual diversion percentage in the section at the bottom of this worksheet and enter the percentage on page 1, line 3a, of this form.

Attach another Worksheet to this one if you need more room.

Materials	A Total Quantity Discarded	B Salvage or Reuse	C Recycling	D Disposal (Landfill)	E Proposed Destination(s)
<i>Example:</i> Cardboard	2 tons		1.5	0.5	(Recycle) XYZ Recycling Facility (Disposal) Prima Deshecha Landfill
Asphalt & Concrete					
Brick/Masonry/Tile					
Cardboard					
Wood					
Metals					
Landscape Debris (do not include dirt)					
Dirt			X		
Garbage/Trash		X	X		
Other					
Other					
Column Totals	A	B	C	D	

F. Diversion Estimate:

Column Totals B _____ + C _____ = _____ / A _____ = _____ X 100%
 (Transfer % amount to 3a on page 1)